To,

The Hiring Manager,

Respected Sir/Madam,

I’m submitting an application for the Configuration Manager position you advertised on your company website.

My expertise as a Configuration Manager includes the build, deployment, release of applications. I have a firm understanding of the Software Development Life Cycle (SDLC) and the AGILE process. I have extensive knowledge in the installation, setup and configuration of AIX, LINUX and Windows Server 2003/2008 /2012 and to deploying applications in the Development, QA, UAT, Production, and Shakedown environments. My strength in project management skills has given me the ability to ensure a successful product delivery throughout the SDLC. Along with this I’m familiar with IT frameworks like DEVOPS and best practices like ITIL and COBIT.

After learning in detail about the job post, its requirements about the work, I am very much interested in applying for this position. I possess excellent management and communication skills, with Strong leadership, organizational, scheduling, and resource planning skills. I’m highly proactive and carry on with any work given as my basic responsibility.

What I like most about your job is that it gives me the opportunity to learn and assume responsibility, I feel that I could be a valuable asset to your team, and I bring to the table all of the skills that you require in a worker. I’m good with assisting people with their work.

I expect you will need to know in detail about me in order to consider my candidature. So I have attached my resume for your review as the first step in the application process. I hope you will find my profile to be a strong indicator of what I would contribute to the job.

Thank you so much for your time.

With Best Regards,

Amit Kumar

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